

SHENANGO AREA SCHOOL DISTRICT
2501 OLD PITTSBURGH ROAD
NEW CASTLE, PENNSYLVANIA 16101

GENERAL INFORMATION AND AGENDA ITEMS
JUNE 2024

1. **NOTICE OF MEETING**

The June meeting of the Shenango Area School District Committee of the Whole will be held **Monday, June 3, 2024 at 7:00 p.m.** in the Shenango Elementary School Library. The regular meeting of the Board of Directors will be held Monday, June 10, 2024 at 7:00 p.m. in the Shenango Elementary School Library.

2. **TAX REFUND**

Consideration should be given to approve the tax refund as presented. (*see refund*)

3. **SUBSTITUTE LIST**

Consideration should be given to add the following to the day-to-day substitute list contingent upon administrative assurance that all requirements are met: Haley Beachem (Summer Tech), Donna Procopio (Cafeteria)

4. **RESIGNATIONS/RETIREMENTS**

Consideration should be given to approve the following resignations/retirements:

- a. Analise Essinger as a Teacher's Aide effective May 31, 2024
- b. Susan Marich as a Teacher's Aide effective May 31, 2024

5. **LEAVE OF ABSENCE**

Consideration should be given to approve the request of Bob Reash to take a family medical leave beginning May 21, 2024, not to exceed twelve weeks.

6. **FINAL BUDGET TRANSFERS**

Consideration should be given to authorize the administration to make the necessary final budget transfers for the closing of the 2023-2024 fiscal year.

7. **BALANCE OF CONTRACT PAYMENT**

Consideration should be given to authorize the administration to make balance of payments to employees as requested and as provided by contract. (*see employee list*)

8. **INVESTMENT OF FUNDS**

Consideration should be given to authorize the Superintendent to invest funds as they become available during the 2024-2025 fiscal year.

9. **HOMESTEAD AND FARMSTEAD EXCLUSION RESOLUTION**

Consideration should be given to adopt the 2024 Homestead and Farmstead Exclusion Resolution, under the provisions of the Homestead Property Exclusion Program Act (part of Act 50 of 1998) and the Taxpayer Relief Act (Act 1 of 2006). (*see Homestead Resolution*)

10. **LIABILITY INSURANCE**

Consideration should be given to name Arthur J. Gallagher Agency as insurance agents for the Board, with Utica Insurance providing: Auto, Property, Equipment Breakdown, Sexual Misconduct & Molestation, Educators Legal, Crime, Law Enforcement, Umbrella Liability for the 2024-2025 fiscal year with an annual premium of \$87,367.

11. **WORKERS COMPENSATION INSURANCE**

Consideration should be given to name Arthur J. Gallagher Agency as insurance agents for the Board, with Encova as provider for Workers' Compensation Insurance coverage for the 2024-2025 fiscal year with an annual premium of \$34,050.

12. **CYBER INSURANCE**

Consideration should be given to name Arthur J. Gallagher Agency as insurance agents for the Board, with Travelers Insurance providing Cyber coverage for the 2024-2025 fiscal year with an annual premium of \$12,284.

13. **TENURE**

Consideration should be given to award tenure, as required by Section 1121 of School Code, to Lacey Kent.

14. **CRAY YOUTH AND FAMILY SERVICES**

Consideration should be given to authorize the Administration to enter into an agreement with Cray Youth and Family Services to use the Cray Challenges Program at a cost of \$15,023 per slot with one guaranteed slot.

15. **CAFETERIA STAFFING**

Consideration should be given to approve the following changes to cafeteria staffing for the 2024-2025 school year:

- a. Rhonda Smith from a 5-hour employee to a 6-hour elementary head cook
- b. April Levergood from a day-to-day substitute to a 5-hour employee, contingent upon satisfactory completion of policy #354 Pre-employment Drug Testing

16. **SCHOOL SAFETY AND SECURITY COORDINATOR**

Consideration should be given to appoint Dr. Joseph McCormick as School Safety and Security Coordinator for the Shenango Area School District.

17. **GENERAL FUND BUDGET**

Consideration should be given to adopt the 2024-2025 General Fund Budget in the amount of \$21,189,131 and the Board President and Secretary be authorized to sign the formal resolution that will become part of the official Board minutes.